

# **A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT**

## **Department of Highways Professional Services Procurement Bulletin 2013-04 Boone/US 42/6-367**

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

### **I. PROJECT DESCRIPTION**

County – Boone

Route – US 42

Item No – 6-367

Project Description – Construct additional turn lanes at the intersection of KY 842 and US 42

### **II. PROJECT INFORMATION**

Project Manager – Mike Lorenz, P.E.

User Division – Highway Design

Approximate Fee – \$600,000 Preliminary Engineering and Final Design (Lump Sum)

Project Funding – Federal Funds (CMAQ)

Project Length – 0.3 Miles

### **III. PURPOSE AND NEED**

Reduce congestion with the construction of additional north bound US 42 right and left turn lanes.

### **IV. SCOPE OF WORK**

The selected consultant is required to provide engineering services to Preliminary Engineering and Final Roadway Design, including drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates.

### **V. DBE REQUIREMENT**

None

### **VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the services advertised here to be performed by in-house state forces.

The purpose of the design contract is to provide Preliminary Engineering and Final Roadway Design. The initial contract agreement will be for Preliminary Engineering only. Final Roadway Design may be added by contract modification. Final Roadway Design units may be negotiated

at the end of Preliminary Engineering after an approved Preliminary Line and Grade inspection.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

## **VII. AVAILABLE STUDIES**

[US 42 Traffic Study – Boone County - 2008](#)

## **VIII. METHOD OF DESIGN**

The selected consultant shall utilize the current CADD Standards for Highway Plans (Version 3.01) policy in the development of the highway plans.

## **IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services.

## **X. PHOTOGRAMMETRIC SERVICES**

The Consultant may be required to field survey the project.

## **XI. STRUCTURE DESIGN**

Any necessary Structure Design will be performed by the Department. Prequalification in the area of structure design is not required to be identified in the consultant's Response to Announcement.

## **XII. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services required for the project.

## **XIII. UTILITY DESIGN**

The selected consultant will be responsible for determining the existing locations of utilities to determine feasibility of redesign or utility relocation, and cost estimates.

## **XIV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Urban Roadway Design
- Surveying

## **XV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • October 31, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • November 5, 2012

SECOND SELECTION COMMITTEE • November 19, 2012

PRE-DESIGN CONFERENCE • November 26, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • January 7, 2013

CONTRACT NEGOTIATIONS • January 13, 2013

NOTICE TO PROCEED • March 7, 2013

## **XVI. PROJECT SCHEDULE**

PRELIMINARY LINE AND GRADE MEETING • June 15, 2013

PRELIMINARY LINE AND GRADE DES COMPLETE • July 1, 2013

RIGHT-OF-WAY PROGRAMMED • October 1, 2013

UTILITIES PROGRAMMED • October 1, 2013

CONSTRUCTION LETTING • August 1, 2014

## **XVII. EVALUATION FACTORS**

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (15 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (15 Points)
5. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XVIII. SELECTION COMMITTEE MEMBERS**

1. Mike Lorenz, P.E., User Division
2. Jim Simpson, P.E., User Division
3. Carl Van Zee, P.E., Secretary's Pool
4. Sam Hale, P.E., Secretary's Pool
5. James Rogers, Governor's Pool

**Project Description**  
 Boone County, US 42 / KY 842, 6-1078  
 Construct additional turn lanes at the  
 intersection of KY 842 and US 42

